

Residential Application Form

For your application to be processed you must answer all questions
(Including the reverse side)

W.T. NEWEY & CO.

YOUR REAL ESTATE AGENT SINCE 1923

A. AGENT DETAILS

W.T Newey & Co

Shop 30 Bankstown City Plaza, Bankstown NSW 2200

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sue.samrani@newey.com.au / david.avni@newey.com.au

www.newey.com.au

Property

Manager

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode

1a. Type of premise (Unit, House/T'house)

1b. Furnished/Unfurnished

1c. No. of bedrooms

1d. Car Space/Garage

1e. Car Space/Garage No.

Yes/No
(Y/N)

2. Lease commencement date?

Day

Month

Year

3. Lease term?

Years

Months

4. How many tenants will occupy the property?

Adults

Children

Ages of
Children

C. PERSONAL DETAILS

5. Please give us your details

Mr ☐

Ms ☐

Miss ☐

Mrs ☐

Other ☐

Surname

Given Name/s

Date of Birth

Driver's licence number

Driver's licence expiry date

Driver's licence state

Passport no.

Passport country

Pension no. (if applicable)

Pension type (if applicable)

6. Please provide your contact details

Home phone no.

Mobile phone no.

Work phone no.

Fax no.

Email address

7. What is your current address?

Postcode

D. UTILITY CONNECTIONS

myconnect

A FREE utility connection service.

Phone: 1300 854 478

enquiry@myconnect.com.au

Fax: 1300 854 479

www.myconnect.com.au

☐

Electricity

☐

Gas

☐

Telephone

☐

Internet

☐

Pay TV

☐

Interpreter service
(tick if required)

If this section is complete, I:

consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

Signature

Date

E. DISCLAIMER/AUTHORITY

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter in to a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I, the tenant, accept the property in the condition it was in when inspected.

I authorise the Agent to obtain personal information about me from:

(a) The owner or the Agent of my current or previous residences;

(b) My personal referees and employer/s;

(c) Any record listing or database of defaults by tenants;

Any record listing or database of defaults by tenants such as TICA, NTD or TRA for the purpose of checking your tenancy history.

I am aware that I may access my personal information by contacting:

TICA 1902 220 346

NTD 1300 563 826

TRA (02) 9363 9244

I am aware that the Agent will use and disclose my personal information within this application in order to:

(a) communicate with the owner and select a tenant

(b) prepare lease/tenancy documents

(c) allow trades-people or equivalent organisations to contact me

(d) lodge/claim/transfer to/from a Bond Authority

(e) refer to Tribunals/Courts & Statutory Authorities (where applicable)

(f) refer to collection agents/lawyers (where applicable)

(g) complete a check with TICA

(h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature

Date

**N.B. Both Sides of this
application must be completed**

F. APPLICANT HISTORY

9. How long have you lived at your current address?

 Years Months

10. Why are you leaving this address?

11. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

 \$

12. What was your previous residential address?

Postcode

13. How long did you live at this address?

 Years Months

14. Landlord/Agent details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent Paid

 \$

Was bond refunded in full?

If not why not?

Please answer the following questions:

Yes No

Have you ever been evicted by any landlord or agent?

☐ ☐

Have you ever been refused another property?

☐ ☐

Are you in debit to another landlord or agent?

☐ ☐

Is there any reason that would affect your rent payment?

☐ ☐
G. EMPLOYMENT HISTORY

15. Please provide your employment details

What is your occupation?

Employer's name (inc. accountant if self employed or institution if student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

 Years Months

Net Income

 \$

16. Please provide your previous employment details

Employer's name

Length of employment

 Years Months

Net Income

 \$
H. CONTACTS / REFERENCES

17. Please provide a contact in case of emergency

Surname

Given name/s

Relationship to you

Phone no.

18. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

I. OTHER INFORMATION

19. Car Registration

20. Please provide details of any pets

Breed/type

Council registration / number

J. PLEASE PROVIDE US WITH 100 POINTS OF ID

Driver's Licence	50 points
Passport	50
Proof of Age Card	50
Student ID Card	50
Copy of Mobile Phone Account	20
Copy of Medicare Card	20
Concession / Pension Card	10
Copy of Gas/Water/Electricity Account	30 each
Copy of rental ledger/rental references	30 points
Copy of last 3 payslips	30

K. HOLDING FEE/RENTAL BOND

Did you know you can now pay your bond direct to NSW Fair Trading as your first option? If you do choose this as your first option then this must be done before we sign a lease and give you keys to the premises. For more information please visit the rental bond on line website at fairtrading.nsw.gov.au/rentalbondsonline

Please tick yes or no to inform us if you wish to do this as your first option or not.

☐ Y ☐ N
 Signature Date

HOLDING FEE

Reservation Period

 \$

 Days

The Landlords Agent undertakes:

- The premises will not be let during the Reservation Period, pending the agreement of a residential tenancy agreement;
- The whole fee will be refunded if the Landlord does not carry out (during the Reservation Period) repairs or other work on which it is a condition to enter into a residential tenancy agreement;
- If the applicant decides not to enter into a residential tenancy agreement, the Landlord will retain the entire holding fee
- If a residential tenancy agreement is entered into, the holding fee is to be contributed towards rent for the premises.

Signature of Landlords Agent

Date